

Central Intelligence Agency



Washington, D.C. 20505

March 11, 2010

[Redacted]

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Dear [Redacted]

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We received your two letters dated 19 February 2010, and your one letter dated 20 February 2010. We regret to inform you that we cannot send your records to Mr. Leon Panetta and [Redacted]

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If you would like to request records on yourself to be mailed directly to you, you must comply with the following instructions.

The Privacy Act requires federal agencies to safeguard personally identifiable information about an individual. CIA's Privacy Regulations, Title 32 C.F.R. § 1901.13, establish the criteria below:

An individual seeking access to or amendment of records about himself shall provide in the letter of request his full (legal) name, address, date and place of birth, and current citizenship status together with a statement that such information is true under penalty of perjury or a notarized statement swearing to or affirming his identity. In the case of an individual who is an alien lawfully admitted for permanent residence, said individual shall provide his or her alien registration number and the date that status was acquired.

You must send us a statement with this information before we could begin processing your request. You must have your statement notarized, or sign it under penalty of perjury (28 U.S.C. § 1746), and verify that you are a U.S. citizen or a legal permanent resident. If you are a legal permanent resident (LPR), you must provide your LPR number and the date that status was acquired. If you have become a U.S. citizen, you must provide your naturalization number and the date that status was acquired. You may submit any additional information you wish to help us ensure that our search is as comprehensive and accurate as possible.

Sincerely,

A handwritten signature in cursive script that reads "Delores M. Nelson".

Delores M. Nelson
Information and Privacy Coordinator

IMS/IRRG/PIPD [REDACTED] 2 MARCH 10

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Distribution:

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